

# Operational Definition Worksheet

**Measure Name:**

(Remember this should be specific and quantifiable, e.g., the time it takes to...,the number of..., the percent of... or the rate of... it should be “dry and scientific” sounding)

**Measure Type:**

(Outcome. Process or Balancing measure?)

## **Operational Definition**

Define the specific components of this measure. Specify the numerator and denominator if it is a percent or a rate. If it is an average, identify the calculation for deriving the average. Include any special equipment needed to capture the data. If it is a score (such as a patient satisfaction score) describe how the score is derived. When a measure reflects concepts such as accuracy, complete, timely, or an error, describe the criteria to be used to determine “accuracy.” Name the person responsible for collecting and entering data. The more detail, the better!