



Date: December 10, 2025

Time: 12:00 PM

Webinar - 12-1:30 p.m.

This program is complimentary for all Illinois hospitals.

Accurate recordkeeping is the foundation of compliance with the Occupational Safety and Health Administration (OSHA) and a critical component of hospital safety programs. This webinar will review OSHA's recordkeeping requirements for hospitals and healthcare organizations, including what must be documented, how to complete the OSHA 300 log, and when to report injuries and illnesses. The session will also highlight how accurate recordkeeping supports regulatory compliance and reduces risk exposure across hospital departments. By attending, you'll gain clarity on how to properly maintain and submit OSHA forms, avoid common errors, and ensure compliance with federal standards.

At the conclusion of this program, participants will be able to:

- Outline OSHA's recordkeeping requirements for hospitals and healthcare organizations.
 - Explain how to properly complete and report out OSHA recordkeeping data.
 - Describe common errors found in hospital OSHA recordkeeping forms.
 - Discuss how to use OSHA recordkeeping and other injury data in safety and health management programs.
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- Employee Health Nurses
 - Risk Managers
 - Human Resources Employees

Mike Benedeck, BA, CHSP

Senior Director of Loss Control, Illinois Risk Management Services

Benedeck has 14 years of experience as an occupational safety/workers' compensation administrator for a large Illinois health system. His career also includes 15 years of workers' compensation insurance claims administration that included healthcare-related insured and self-insured programs. His related experience gives him special insight into the personnel and workplace challenges faced by healthcare organizations. Benedeck is a Certified Healthcare Safety Professional.

Deidre Harris, BS, CHSP

Senior Loss Control Specialist, Illinois Risk Management Services

Harris has over 20 years of experience in safety management. Her primary functions with Illinois Risk Management Services (IRMS) include consultation to members regarding safety and health. Prior to IRMS, she worked for the Beams Division at Fermi National Accelerator Lab in Batavia. Her responsibilities included working on industrial safety projects, inspections and radiation safety. Harris is Certified Healthcare Safety Professional and a member of the American Society of Safety Professionals.

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